

Dear Homeowner:

Maximum Property Management is excited to announce that we are able to offer homeowners ACH/EFT (automatic withdrawal from your checking or savings account) to pay your monthly maintenance fee payment(s).

If you would like to sign up for this service, please fill out the enclosed "Authorization for Direct Deposits" form located at the bottom of this page. **If you are not sure where to find your routing or account number we will fill that out for you.**

PLEASE RETURN A VOIDED BLANK CHECK, NOT A DEPOSIT SLIP, WITH THE AUTHORIZATION FORM.

Payments will begin to be withdrawal from your account the month following the date your form was received (i.e. if you send in your form in April the first payment will be deducted in May or the month you indicate on the form).

ALL MAINTENANCE FEE PAYMENTS WILL BE WITHDRAWN BETWEEN THE 4TH AND 8TH OF EACH MONTH – NO EXCEPTIONS!

Please let us know if you have further questions or need assistance.

Sincerely,

Tammy Hall, President
Maximum Property Management

**AUTHORIZATION AGREEMENT FOR DIRECT DEPOSITS
(ACH CREDITS)**

COMMUNITY ASSOCIATION NAME (This is not Maximum Property Management):

PROPERTY ADDRESS: _____

I (WE) HEREBY AUTHORIZE OUR HOMEOWNERS ASSOCIATION, HEREIN AFTER CALL "COMPANY", TO INITIATE A MONTHLY CREDIT TRANSACTION IN THE AMOUNT OF OUR CURRENT MAINTENANCE FEE, FROM MY/OUR ACCOUNT INDICATED BELOW AT THE BANK NAMED BELOW, HEREINAFTER CALL "DEPOSITORY", TO CREDIT THE SAME TO SUCH ACCOUNT.

DEPOSITORY(BANK) NAME: _____

BRANCH: _____ CITY: _____ STATE: _____ ZIP: _____

ROUTING #: _____ ACCOUNT#: _____

CHECKING: YES ___ NO ___ (Check one) SAVINGS: YES ___ NO ___ (Check one)

BEGIN AUTOMATIC WITHDRAWAL: Month _____ **Year** _____

THIS AUTHORIZATION IS TO REMAIN IN FULL FORCE AND EFFECT UNTIL TERMINATED, IN WRITING, BY EITHER THE HOMEOWNER OR "COMPANY".

NAME(S): _____

Phone: _____

Phone: _____

DATE: _____

SIGNED: _____ SIGNED: _____